



EDUCATION

- M.A., Organizational Leadership, North Central College
- B.S., Spanish K- 12 Education, University of Louisville

ALISON BUCHELT

SHE | HER

ADMINISTRATIVE ASSISTANT

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Alison Buchelt is an Administrative Assistant at the firm. Alison specializes in providing administrative support, handling client billing, drafting documents, conducting research and overseeing office operations for a number of the firm's Directors.

PROACTIVE

Alison is recognized as a proactive leader, strong communicator and problem solver. She is a versatile professional with a talent for adapting to diverse roles and responsibilities. Alison brings a unique skillset to the administrative team. She possesses a broad knowledge base and an ability to wear multiple hats.

Alison thrives in dynamic environments where learning and growth are prioritized. She embraces projects that challenge her, push her boundaries and allow her to leverage her adaptability and problem-solving skills.

OUTSIDE OF THE OFFICE

Outside of the office, Alison enjoys cooking, spending time at the lake, traveling and spending time with her family.